

Ref: JKB/FI&CSC/2021 -

DATED: 25.03.21

NOTICE

Engagement of Business Correspondents (BCs)

Applications are invited from the individuals for their engagement on contract basis as Business Correspondents (BCs) for delivering specified banking services at the villages specified herein;

<u>District:</u>	<u>Locations/Villages</u>
1. District Bandipora	: a.Kunas
2. District Pulwama	: a.Sanger Wani
3. District Kulgam	: a. Ahmad Abad
4. District Kupwara	: a. Warsun b. Dard Sun Resh Gund c. Ander Hama d. Farkan e. Mindiyan f. Kigam

Eligibility:

1. Minimum Educational qualification =10+2
2. Age 18-37 years (As on date of notification).
3. Computer Knowledge-Minimum six month's diploma.

The Business Correspondent shall be paid fixed and variable commission in accordance with the terms and conditions of engagement. Interested individuals may submit their applications in person or by registered post at following addresses from 25.03.2021 to 15.04.2021 on prescribed application form along with relevant documents.

<u>Name and address of zonal office</u>	<u>For BC locations</u>
1. The J&K Bank Ltd. Zonal office Kashmir North, Amargarh Sopore Near Bye Pass Road Sopore, Pin Code 193201	a. Warsun b. Dard Sun Resh Gund c. Ander Hama d. Farkan e. Mindiyan f. Kigam g. Kunas
2. The J&K Bank Ltd. Zonal office Kashmir South 1, Near S P Office Pulwama, Pin Code 192301	a. Sanger Wani
3. The J&K Bank Ltd. Zonal office Kashmir South 2, Industrial Area Bakshiabad behind GPO Anantnag, Pin Code 192101	a. Ahmad Abad

Eligible candidates shall be interviewed by committee constituted by Bank and selection shall be based on the points scored in interview and other fixed parameters.

The application forms can be down loaded from www.jkbank.com

For J&K Bank Ltd.
Financial Inclusion & CSC Department

Application Form for Business Correspondents (Individuals)

The Project Incharge,

Business Correspondent (BC) Engagement

J&K Bank Ltd.

Sir,

I request you to engage me on contract basis to act as a Business Correspondent for an initial period of 3 years, (which may be renewed for such further periods) based on bank's discretion. The required personal details are given as per Annexure to my application.

Declarations:

1. I have read and understood the terms & conditions of the Business Correspondent scheme of the Bank and I am fully aware of the roles and responsibilities of a Business Correspondent.
2. I have not been found / pronounced to be of unsound mind by any competent authority and declared / adjudicated as insolvent by any competent court.
3. I have not been found guilty of any criminal offence by any court of competent jurisdiction.
4. I have not been found guilty of or to have knowingly participated in or connived at any fraud, dishonesty or misrepresentation.
5. I have not violated the code of conduct specified by any bank or declared as a willful defaulter by any bank or / financial institution.

Undertakings:

1. I accept the rules & regulations as binding upon me and I hereby declare that all the information provided is correct to the best of my knowledge and belief.
2. I promise not to share the customer details with others and use the details only for the purpose of canvassing business of The Jammu and Kashmir Bank Ltd.
3. I agree to enter into an Agreement with The Jammu and Kashmir Bank Ltd. and execute the required documents at my cost in the event of my selection for engagement as Business Correspondent.
4. In case I am engaged as Business correspondent by the Bank and subsequent thereto if at any time I am directed by bank for return of the related documents, finger print scanner and the hand held terminal which shall come to my custody on such engagement, I will do the same instantly.

In consideration of my above application, declarations and undertakings, I request you to engage me on contract basis to act as a Business Correspondent for an initial period of 3 years in the following village /centre:

Village / Centre:

Block:

District:

UT:

Yours faithfully,

(Name & Signature of the Applicant)

Date:

Place:

Annexure to application

Applicant's recent photo

I apply for engagement as Business Correspondent for The Jammu and Kashmir Bank Ltd.

1. Location (Village / Town) -

2. Name (IN BLOCK LETTERS) -

3. Father's / Husband's Name -

4. Date of Birth -

5. Gender - Male/Female

6. Marital Status - Married/Unmarried

7. Education qualification -

8. Permanent Address -

9. Address for communication -

10. Telephone No -

11. E-mail ID

12. Currently Banking with -

13. Bank Account Number -

14. Proof of identity -

15. Proof of address -

16. Present Business/Occupation -

17. Computer Literacy -

18. Present monthly income -

19. Languages known -

20. Period of stay at the current address -

21. Infrastructure available -

22. Details of previous employment -

23. Details of assets in own name -

24. Details of liabilities -

25 Police Verification Certificate -

26. Names, addresses and occupation of two persons who know me.

i.

ii.

I certify that the information given above is true to the best of my knowledge and belief.

Signature of the applicant

Place:

Date:

References:-

Please give any two references, names of persons of repute in the location with full address and Phone Number.

1.

2.

I enclose the following documents in support of my education qualifications, previous experience and proof of residence.

i)

ii)

iii)

Notes: Copy of Passport / Voter Identity Card / Latest Telephone / Electricity Bill / income / Wealth Tax Assessment Order / Ration Card, Bank A/c Statement to be produced as proof of residence address. Letter from the employer, subject to the satisfaction of the Bank, should be submitted as proof of work place address. In the absence of PAN, the applicant should submit Form 60 / 61 in duplicate as the case may be. Enclose latest income tax return, wherever applicable. Please produce original documents for verification by the bank.