

Sub: Tender for Auction of Old/Scrap Diesel Generator Set.

Sealed tenders are invited for auction of old/scrap D.G. Set available at J&K Bank Building Mohali on “**AS IS WHERE IS BASIS**”. The Tender Document can be downloaded from the website of bank i.e. www.jkbank.com under link “**Tenders/Auctions**”. There is no fee for Tender Document. Important details of tender related activities are as under: -

Sl. No.	Description of items	Details
01	Available D.G. Sets can be inspected at	63 KVA DG Set J&K Bank, Sector 52, Phase 2, Mohali
02	Cost of Tender Document	Free
03	Earnest Money	Rs.1,000 (Rupees One Thousand Only)
04	Minimum Reserved Price	Rs. 50000.00
05	Downloading of Tender Document	17.12.2022
06	Period & Time of Inspection	From 17.12.2022 to 31.12.2022 between 11.00AM to 5.00 PM on working days at above mentioned Branch
07	Submission of Tender	31.12.2022 upto 17:00 Hrs.
08	Opening of Tender	03.01.2023 at 3:00 PM

The Tender should be complete in all respects, and in two sealed envelopes. Such sealed tender should be addressed to **Zonal Head, Zonal Office, Hatli Morh, Kathua** and be dropped in the tender box available at General Department, Zonal Office Kathua on or before **31.12.2022 upto 17:00 hrs. Detail of D.G. Set is as per Annexure I of this tender document.**

Note: In the event of any of the above mentioned dates being declared as a holiday for this office, the tenders/bids will be received/opened on the next working day at the appointed time.

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(Zonal Head)

Ref. No: JKB/Gen/ZOK-
Dated: 25.11.2022

TENDER DOCUMENT

Tender for auction of Old/Scrap Diesel Generator Set

This Office intends to dispose **Old/Scrap Diesel Generator Set** on “**AS IS WHERE IS BASIS**” through open tender.

1. Eligibility Criteria

- (a) Any individual or firm/company. Must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organization of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in **Annexure - III**. Bids without above undertaking will not be considered.
- (b) Must provide residential status viz Ration Card/Voter Identity card/Passport in case of individual and Registration Certificate in case of firms/companies.

2. Inspection of Items

The inspection of D.G. Sets can be done carefully by the prospective bidders or their representatives on working days from 11.00 AM to 5.00 PM at the J&K Bank Sector 52, Phase 2, Mohali for which they can contact concerned Branch Manager. Queries can be raised to the concerned Officer at the time of inspection. No further clarification shall be entertained after the above inspection.

3. Earnest Money Deposit (EMD)/ Bid Security

The offer shall accompany an Earnest Money Deposit (EMD) of Rs.1000.00 (Rupees One Thousand only). The EMD should be submitted in the form of Demand Draft drawn in favor of Zonal Head, Zonal Office, Kathua. Tenders without specified EMD will be summarily rejected. The earnest money will be refunded to the unsuccessful bidders and the earnest money of the selected bidder will be adjusted towards the cost of the D.G. Sets.

4. Minimum Reserved Price

As per Annexure-I. Offer below the minimum reserved price shall be rejected.

5. Bid validity Period

Bids should remain valid for acceptance for a period of **three months** from the date of opening of the Bids. Bids with lesser validity period will be summarily rejected.

6. Technical Bid (Envelope 1)

- (a) Earnest Money Deposit in the shape of Demand Draft.
- (b) Annexure II and Annexure III
- (c) ID Proof and Pan Card of Individual/Firm/company
- (d) Tender Duly Signed and stamped.

7. Financial Bid (Envelope 2)

- (a) The financial bid shall be quoted in the Proforma given at **Annexure – IV** of this tender document.
- (b) The Financial bid of only those bidders shall be evaluated who fulfill the eligibility criteria.
- (c) Any overwriting of/on amount quoted will render the bid to be invalid.
- (d) The rate quoted shall be final.

8. Submission of Bids

- (a) The Bid shall be legible, preferably typed/printed and be in English only. All the pages of the Bid should be serially numbered and signed.

Sealed tenders superscribed “**Tender for auction of Old/Scrap Diesel Generator Set**” addressed to **Zonal Head, Zonal Office, Kathua** be dropped in the tender box available in two different envelopes (Technical and Price Bid) at General Department Zonal Office, Kathua on or before **31.12.2022 up to 17:00 Hrs.** Bids received after the closing date and time prescribed shall NOT be accepted under any circumstances.

The envelope shall also indicate the **name, address and phone number** of the Bidder enabling the Bid to be returned, if required.

9. Opening of Bids

- A) All bids containing Eligibility Criteria and Financial Bid (submitted in two (2) different envelopes) shall be opened by the **Zonal Head, Zonal Office, Kathua on 03.01.2023 at 3.00 PM**, in the presence of members of disposal committee and the Bidders or their authorized representatives.
- B) The bidder himself or his authorized representative can attend the tender opening event. The representative attending the opening of the tender on behalf of the bidder should bring with him/her a letter of authority from the bidder and a proof of identification at the time of opening of bid. Only one person/representative from each bidder would be allowed to attend the bid opening event.

10. Payment

The successful bidder will have to pay the entire quoted/offered amount in the form of Bank Draft/ Pay Order/NEFT in favor of **Zonal Head, Zonal office, Kathua** within **two working days** after receipt of letter regarding award of contract, failing which the contract may be cancelled.

10. Lifting of auctioned items

- (a) The successful bidder shall be required to remove the Old D.G. Set within **four working days** after depositing the full amount at their own expenses.
- (b) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the D.G. Set in the scheduled time, this office shall not take responsibility for safe custody of the D.G. Set. On failure to do so, J&K Bank will not be held responsible for any loss, damages or theft after the bid is finalized and sale letter issued to the buyer, and no compensation thereof, will be entertained.
- (c) The D.G Set will be disposed of on as is where is basis and no guarantee for its worthiness or quality will be given by this department.
- (d) Item will be removed under the supervision of designated Officer(s) of this Office. Same will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/order.

11. Other terms and Conditions

- a. In the event of failure of the successful Bidder to lift the item/s in the stipulated time frame, legal action may also be initiated. Further, the Bidder will be blacklisted for further business with this office and the Contract will be awarded to next Highest Bidder to lift the item(s) at H1 rate(s).
- b. The bidder can submit the rate for individual item as well as for all the D.G. Set. They are requested to quote their rates Number wise. Any conditional offer will be rejected.

- c. No bidder will be allowed to withdraw after submission of bids/opening of the tender.
- d. This tender is nontransferable.
- e. Each page of the tender document should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected.
- f. If a firm/individual violates any of these terms & conditions, the same shall be blacklisted and other legal action may be initiated.
- g. This Office reserves the right to accept or reject any bid without assigning or communicating any reason thereof.
- h. The bidders may inspect the items on predetermined dates and satisfy themselves about the items they are bidding for.
- i. The successful bidder should ensure that the facility and recycling process are in accordance with the standards laid down in the guidelines published by the CPCB from time to time.
- j. The successful bidder should ensure that the residue generated thereof is disposed of in a hazardous waste treatment storage disposal facility.
- k. The successful bidder need to submit an undertaking that all the e-waste material, if any will be disposed off as per E-Waste(Management) Rules,2016 notified by the Ministry of Environment, forest and climate Change, Govt. Of India.

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Zonal Head
Zonal Office, Kathua

ANNEXURE - I

Detail of the D.G.Set to be auctioned

S. No.	Branch Name	Brand and Rating Of D.G. Set	Purchase date	Minimum Price	Reserve Price
1.	J&K Bank Sector 52, Phase 2, Mohali	Kirloskar Brand(63KVA)	05.05.2004	Rs. 50000.00	

ANNEXURE- II

Eligibility Criteria for Auction of Old/Scrap Diesel Generator Set

SNo.	Description	Information	
1.	Name of the Individual/Firm /Agency/ Company		
2.	Address of the Individual/Firm/ Agency/ Company (Enclose copy of address proof)		
3.	Contact Details of the Individual/ Firm/Agency/company	Telephone/Mobile No.	
		FAX No.	
		E-Mail ID	
4.	Name of Proprietor/Partners/Directors of the Firm/Agency		
5.	Other Details, if any (Enclose Copy)	PAN No.	
		GST Registration No.	

**Signature of Authorised Signatory
with stamp(Name of the person)**

ANNEXURE - III

Tender for Auction of Old/Scrap Diesel Generator Set.

UNDERTAKING

I/We _____ do hereby solemnly affirm and declare that the My/Our firm /company/business entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any court of law.

Dated:

**Signature of Authorised Signatory
with stamp (Name of the person)**

ANNEXURE - IV

Financial Bid for Auction of Old/Scrap Diesel Generator Sets

Name of the Bidder/Firm: -

Address of the Bidder/Firm: -

Details of EMD:DD No.

Telephone No.:- _____

Email ID:

SNO.	Branch Name	Brand and Rating Of D.G set	Quoted Price (in Figures)	Quoted (In Words)	Price
1.	J&K Bank Sector 52, Phase 2, Mohali	Kirloskar Brand(63KVA)	Rs.	Rupees	

GST: Extra as applicable.

The price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc.

I/We declared that I/my representative have inspected the D.G. Set as per the list attached (**Annexure - IV**) with tender and am/are interested to purchase the same on "**AS IS WHERE IS BASIS**".

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our bid will be cancelled.

Date: -

**Signature of Authorised
Signatory With stamp
(Name of the person)**