*On the Organization’s Official Letter Head*

**Project Completion Certificate**

To  
The CSR Department  
J&K Bank  
Corporate Headquarters,  
M.A. Road, Srinagar.

This is to certify that the project titled

“\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_”

implemented by [Name of the Organization], under the CSR initiative of J&K Bank, sanctioned vide letter No. [Insert Sanction Letter Number] dated [Insert Date], has been successfully completed on [Insert Completion Date].

**Project Summary**

* Sanctioned Amount (Rs.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Amount Utilized (Rs.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Project Duration: From \_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_
* Location(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Sector: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The project has been implemented in full accordance with the approved scope, timeline, and budget, and all objectives and deliverables outlined in the sanctioned proposal have been successfully achieved as per the terms agreed with J&K Bank.

Thank you for your support and collaboration.

Authorized Signatory:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Seal/Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*[On the Letterhead of the Chartered Accountant]*

**Fund Utilization Certificate (FUC)**

(As per Rule 4(5) of Companies (CSR Policy) Rules, 2014)

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This is to certify that the total amount of **Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** (Rupees \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) received from J&K Bank for the project titled **“[Insert Project Title]”** has been **utilized exclusively** for the purposes intended, in accordance with the approved budget and scope of the project.

The breakdown of fund utilization is as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| S.No | Budget Head/ Component | Amount Utilized (Rs.) | Remarks |
| 1 |  |  |  |
| 2 |  |  |  |
| Total | |  |  |

We further certify that no part of the grant has been diverted or utilized for any activity not covered under the approved scope of work.

This certificate is issued based on the books of accounts and relevant records maintained by **[Name of the Organization]** and is verified to the best of our knowledge.

**UDIN:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sincerely,

[CA Name & Membership No.]  
  
[Name of CA Firm]  
  
[Seal & Signature of Chartered Accountant]