

**NIBSCOM**  
**National Institute of Banking Studies & Corporate Management**

National Institute of Banking Studies and Corporate Management (earlier known as NIBSTC) was set up under the aegis of Reserve Bank of India (RBI) in 1972. Oriental Bank of Commerce, Punjab & Sind Bank, The Jammu & Kashmir Bank Ltd. and The Nainital Bank Ltd. are its Member Banks. The Institute is engaged in providing quality training, consultancy and research in all fields of Banking, Finance, Marketing, Soft-skills, Managerial Effectiveness, etc. to the officials of Member Banks, SBI Group, Public Sector/Private Sector /Foreign Banks, PSU Undertakings and Corporates. The Institute, based in National Capital Region at Noida, has its own sprawling Campus with ultra modern class rooms, state-of-the-art Computer Lab, facilities for in-door/out-door games, an elaborate Library and residential facilities for trainees in well furnished hostel rooms.

NIBSCOM invites applications for the following four posts:

<b>Post No.</b>	<b>Post</b>	<b>Educational Qualifications &amp; Experience</b>
01.	<b>Faculty Member (1 Post)</b> - Trade Finance, Treasury & Forex	Post Graduate, preferably in Commerce/Business Admn. with specialization in Finance/ Foreign Trade. Background and experience of International Trade and International Banking, Foreign Trade Policy, Export/Import Management, Treasury (Local/FOREX) will be preferred
02.	<b>Faculty Member (1 Post)</b> - Priority Sector, MSME Lending, Financial Inclusion & General Banking	Post Graduate, preferably in Commerce/Agriculture with specialization in Agri-Business/Rural Development/Rural Economics etc. Candidates with strong background and experience in rural banking/agricultural banking will be preferred.
03.	<b>Manager (Logistics) – 1 Post</b>	Graduate with Diploma/Degree in Electrical or Civil Engineering. OR Person having BE/B.TECH Degree in Electrical or Civil Engineering. OR Person not below the rank of an Officer having minimum of 5 years experience in Services/General Administration Deptt. of a bank/Public Sector Undertaking (PSU). Ex-serviceman not below the rank of Captain or equivalent having above requisite experience in defence services can also be considered.
04.	<b>Officer (Accounts &amp; Administration) – 1 Post</b>	Graduate/ Post Graduate in Commerce with minimum of 2 years experience. CA/ICWA will be preferred.

**Other conditions for Posts Nos. 1 & 2, i.e., of Faculty Members:-**

1. Minimum Age as on date of application : 35 years.
2. Maximum Age as on date of application: 62 years.
3. Experience: Minimum of 10 years industry level experience/teaching in relevant field/area.
4. Salary: Consolidated salary of Rs.60,000/- per month. The above posts shall be non-pensionable.

For candidates who have retired from nationalized/public sector banks and are getting monthly pension, the monthly salary payable shall not be more than the last salary drawn (including Professional Qualification Pay and increment component of Fixed Personal Pay)

minus monthly pension OR Rs.60,000/-, whichever is less.

5. Petrol reimbursement for official purpose: Rs.12,000/- per month. (In case accommodation is provided to Faculty Member at NIBSCOM, he /she shall not be entitled for petrol reimbursement).
6. Appointment: Contractual.
7. Annual Increment: Performance based as per NIBSCOM rules not exceeding 5% of total salary drawn.
8. Period of contractual appointment: Three years subject to annual review.
9. Renewal of contractual appointment after completion of 3 years as per point No.8 above: Every 2 years based on performance.
10. Age of retirement: 65 years.
11. Roles and responsibilities: Teaching, administrative or any other duties or responsibilities entrusted by the competent authority at NIBSCOM.
12. Other related conditions as laid down by the competent authority at NIBSCOM shall be applicable.

**Other conditions for Post No.3, i.e. of Manager (Logistics):**

1. Minimum Age as on date of application: 35 years.
2. Maximum Age as on date of application: 55 years.
3. Salary : Consolidated Salary of Rs.35,000/- per month. The above post shall be non-pensionable.
4. Appointment: Contractual.
5. Period : Three years subject to annual review. Thereafter, renewable every year at the discretion of competent authority at NIBSCOM.
6. Annual Increment: Performance based as per NIBSCOM rules not exceeding 5% of total salary drawn.
7. Retirement age : 60 years.
8. Roles & Responsibilities: Resident Warden. Also, proper and effective control over Administration, oversee maintenance of hostel & administrative blocks, supervision and administrative control over sub-agencies engaged by the Institute for electrical, security, maintenance and other services and monitoring of civil, electrical & construction/renovation works at NIBSCOM. Any other responsibilities entrusted by the Competent Authority at NIBSCOM.
9. Accommodation at NIBSCOM Campus: As Resident Warden, there is a compulsory requirement to stay in the campus for which suitable family accommodation will be provided.
10. Other related conditions as laid down by the competent authority at NIBSCOM shall be applicable.

**Other conditions for Post No. 4, i.e. of Officer (Accounts & Administration)**

1. Maximum Age as on date of application: 30 years.
2. Salary payable : Shall be equivalent to Junior Management Scale – 1 of Public Sector Banks at the starting scale. The above post shall be non-pensionable.
3. Appointment : Contractual.
4. Period : Three years subject to annual review. Thereafter, renewable every year at the discretion of competent authority at NIBSCOM.
5. Annual Increment/bonus: Performance based as per NIBSCOM rules.
6. Retirement age : 60 years.
7. Roles and Responsibilities: Functions relating to Accounts & Administration at NIBSCOM. Any other responsibilities entrusted by the Competent Authority at NIBSCOM.
8. Other related conditions as laid down by the competent authority at NIBSCOM shall be applicable.

**Interested candidates shall apply in confidence in a sealed envelope clearly indicating the specific post applied for on the envelope and enclosing the following documents:-**

1. Duly filled-in and signed attached form.
2. Passport size photograph (self-attested) to be affixed in the provided space in the form.
3. Self-attested photocopies of certificates/testimonials relating to educational & professional qualifications and experience.

**Your application should reach us by 15<sup>th</sup> January, 2015 (Thursday). Advance intimation, only for information, can be sent by e-mail on [nibscm@nibscm.in](mailto:nibscm@nibscm.in).**

**Director**  
**National Institute of Banking Studies & Corporate Management (NIBSCOM)**  
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E-Mail: [nibscm@nibscm.in](mailto:nibscm@nibscm.in)

**National Institute of Banking Studies & Corporate Management (NIBSCOM)**

**Application for the post of \_\_\_\_\_**

<b>1. Post Number and Post applied for</b>				
<b>2. Name &amp; Address</b>		Affix your self attested passport size photograph here		
<b>3. Date of Birth/Age as on</b>				
<b>4. Contact Telephone Nos. &amp; e-mail address</b>				
<b>5. Educational Qualifications</b>				
S.No.	Board/University/Institution	Degree	%age/ score	
<b>6. Professional Qualifications</b>				
S.No.	University/Institution	Qualifications	%age/ score	
<b>7. Experience</b>				
S.No.	Institution/Organisation	Duration	Position	Nature of responsibilities
<b>8. Areas of Specialisation (applicable only for Faculty Members)</b>				
<b>9. List of Certificates/Testimonials attached:</b>				
1.	_____			
2.	_____			
3.	_____			
4.	_____			
5.	_____			
<b>(Signature)</b>				